



**CLARET SCHOOL OF QUEZON CITY**  
Mahinhin St., U.P. Village, Diliman, Quezon City 1101  
8921-7555/ 8921-6472 loc. 237, 210, 264/ 8921-8136 (Fax)  
www.claretschool.edu.ph/ admissions@claretschool.edu.ph

**PRINCIPAL'S RECOMMENDATION**

**TO THE APPLICANT:**

Have this form accomplished by your current School Principal and provide a white, size 10 envelope.

Accomplished recommendation forms should be submitted together with the admissions requirements to the Registrar's Office of Claret School of Quezon City in sealed envelope signed by the Principal on the flap, or emailed directly from the originating school to [admissions@claretschool.edu.ph](mailto:admissions@claretschool.edu.ph).

**TO THE SCHOOL PRINCIPAL:**

This student is seeking admission to our school for \_\_\_\_\_ level, School Year 20 \_\_\_\_ - 20 \_\_\_\_.

Any relevant information that can be provided to us about the applicant will be greatly appreciated. Please enclose the accomplished form in a sealed envelope, with your signature on the flap.

The applicant is further instructed to hand over this form to the Registrar's Office of Claret School of Quezon City or have you email this form directly to [admissions@claretschool.edu.ph](mailto:admissions@claretschool.edu.ph).

Thank you.

1. Applicant's Complete Name (Based on the Birth Certificate)

\_\_\_\_\_

(Last Name) (First Name) (Middle Name)

2. Current School: \_\_\_\_\_ Current Level: \_\_\_\_\_

3. Has the applicant incurred any academic failure or has stopped schooling during his elementary years?

Yes  No If Yes, please fill up the chart below.

GRADE	SUBJECT(s)	GRADE OBTAINED

4. Has the applicant been subjected to any disciplinary action during his stay in your school?

Yes  No If Yes, please fill up the chart below.

DATE	NATURE OF DEMEANOR	SANCTION GIVEN

5. Please check  the corresponding box regarding your personal assessment of the applicant.

	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	NO OPPORTUNITY TO OBSERVE
Oral Communication Skills				
Written Communication Skills				
Overall Behavioral Performance				
Overall Academic Performance				

6. Do you have further comments/remarks which may help us to evaluate the applicant's application for admission?

\_\_\_\_\_  
\_\_\_\_\_

**OVERALL RECOMMENDATION**

Strongly Recommended  Recommended  Recommended With Reservation  Not Recommended

Principal's Name and Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School: \_\_\_\_\_

School Address: \_\_\_\_\_

Contact No.(s): \_\_\_\_\_